



SUNDAY 15th OCTOBER 2017
BOOKING FORM

Company Name	Contact Name
Postal Address	
Mobile Phone	Email

Products for Sale

Website / Facebook link, Instagram / Twitter handle

A. TYPE OF STALL	COST Inc. GST	QTY	TOTAL
MERCHANDISE STALL			
Uncovered Merchandise Stall (3x3m space only – tent not provided)	\$360		\$
Covered Merchandise Stall (2.4x2.4m tent + benches on 3x3m space)	\$470		\$
Merchandise Van Site (6mx3m max)	\$730		\$
NOT FOR PROFIT/CHARITY STALL			
Uncovered NFP/Charity Stall (3x3m space only – tent not provided)	\$100		\$
Covered NFP/Charity Stall (2.4x2.4m tent + benches on 3x3m space)	\$200		\$
STALL TOTAL			\$

B. POWER SERVICES - if you require power, please state how many leads needed below*	COST Inc. GST	QTY	TOTAL
Price is per 10 amp lead/connection	\$80		\$
POWER TOTAL			\$

C. TOTAL COST – Stall Sites + Power	\$
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TO FINALISE YOUR BOOKING

- 1) Complete BOTH pages and sign page two of the **booking form**
- 2) Email both pages of the form with a copy of your **insurance policy** to rachele@impactexhibitions.com.au
Once the Application is received and deemed suitable an invoice will be sent with the bank details – your participation will be confirmed on receipt of payment

STALLHOLDER TERMS & CONDITIONS

1. Crows Nest Street Festival reserves the right to reject any stall holder application considered inappropriate for the Crows Nest Street Festival. For this event only food stallholders within the Crows Nest vicinity will be considered.
2. Payment must be received in support of your application. If your application is not accepted you will be advised in writing and your site payment will be returned to you. Site costs are not refundable for any reason other than that your stall is considered inappropriate.
3. All stall holders must have their own Public liability and Product Insurance covering their participation, products and activities at the Crows Nest Street Festival for a minimum of \$20 million – **You must provide a copy of your current policy with your booking form.**
4. Standard stall sites measure 3m x 3m in total, and covered stalls where ordered measure 2.4m x 2.4m within that site – Stall holders must conduct their business within the confines of their allocated area. If a stall holder needs a site larger than ordered in this application, then the stall holder must pay for an additional site.
5. Power will only be supplied to a site if ordered on the application form and paid for. **N.B. Only certain stalls have the option of power availability – please check the plans on the website.** Your power leads, be they extension cords or attached to an appliance or machine, must have been tested and tagged with a current date by an accredited electrician otherwise the electrician appointed by the North Sydney Council for Crows Nest Street Festival is not authorised to supply power to your site. No power leads are to run in the gutter – **Power must be ordered in advance and cannot be ordered on the day.**
6. Covered stalls supplied by Crows Nest Street Festival are not waterproof – it is your responsibility to ensure that any product is protected.
7. Stall holders must not alter their merchandise or product as described on the application form without permission from the CNMS. You may be evicted from the event if your products differ from the description in your application.
8. Dangerous or harmful merchandise is absolutely banned (including silly string, helium balloons, toy guns & throw downs). **Any stall holder not complying with this condition will be removed from Crows Nest Street Festival.**
9. **All Food Stalls must complete a Temporary Food Stall Permit***. This is free for Crows Nest Street Festival 2017 but all stalls serving food are required to fill in and send back at earliest convenience. Please note all food stalls are subject to spot inspections as per North Sydney Council's terms and conditions.
10. Food stalls must comply with the provisions and regulations of the current Local, State and Federal Food Acts.
11. Stall holders are liable for any damage to any property owned by North Sydney Council, participants and visitors to Crows Nest Street Festival.
12. Waste water, rubbish and food waste are to be removed from the site by the stall holder – stall holders are responsible for removing all materials from their site and leaving it tidy and clean. An appropriate fee will be levied by the CNMS if you fail to comply.
13. Stall holders must set up their site within the times allocated to them by the Event Organisers – stall holders may not bring either their own vehicles or delivery vehicles to their site other than in the designated move-in (6:30am-8:30am) and move-out times (prompt pack down at 5pm) The Crows Nest Street Festival is open to the public between 10am and 5pm.
14. Under no conditions will a stall holder be allowed to set up if stall holder fees have not been paid in full.
15. The Crows Nest Street Festival will proceed whether it rains or not. There will be no refunds in the case of inclement weather.
16. Stall holders agree to comply with any reasonable request by the North Sydney Council and anyone authorised by the North Sydney Council.
17. Stall holders have a responsibility under the current Work Health & Safety Law and its regulations to ensure the health, safety and well being of all they come into contact with at Crows Nest Street Festival.

LEGAL REQUIREMENTS & CONDITIONS OF ACCEPTANCE OF BOOKING FORM APPLICATION

1. Food Stalls must complete a **Temporary Food Stall Permit Form*** (See Condition 9 above) from North Sydney Council and read and accept the terms and conditions on www.northsydney.nsw.gov.au.
2. You must have Public/Product Liability Insurance for \$20 million covering your activities at Crows Nest Street Festival - attach copy with application
3. By signing this form you agree to accept the Stall Holder Terms & Conditions

*available for download at: https://www.northsydney.nsw.gov.au/Business_Parking/Inspections_Regulations/Food_business/Food_Safety_Enforcement

Declaration: I / We accept the conditions as stated above

Your Signature: _____ **Date:** _____

****Email both pages of the form with a copy of your Public Liability Insurance Policy to:
rachele@impactexhibitions.com.au****